NYS RESOURCE GUIDE

SECTIONS

1- PTA BASICS
   ➢ History of PTA
   ➢ Organizational Structure
   ➢ Convention and Leadership Training
   ➢ Legal documents
   ➢ Anything you want to know about PTA
   ➢ Volunteer Protection Act

2- PRESIDENT'S GUIDE
   ➢ Role of the President
   ➢ Officers and Committees
   ➢ Agendas
   ➢ Parliamentary Procedure and Chairing a meeting
   ➢ Resources
   ➢ Tips for using Resource guide

3- PTA BOARD
   ➢ Responsibilities of board members
   ➢ Duties of board members
   ➢ Committees
   ➢ Working with people
   ➢ Communication and Public speaking

4- COUNCIL
   ➢ Function of council
   ➢ Responsibilities
   ➢ Activities

5- FINANCE AND INSURANCE
   ➢ Everything related to the treasurer and the finances of PTA

6- MEMBERSHIP
   ➢ Duties of the chair
   ➢ Membership Campaigns
   ➢ Awards

7- BYLAWS AND PROCEDURES
   ➢ Updating bylaws
   ➢ Procedures
   ➢ Nominations and elections

8- ADVOCACY
   ➢ Legislative Activities
   ➢ Resolutions
   ➢ PTA and School budgets

9- SCHOOL AND COMMUNITY
   ➢ Family Engagement
   ➢ Shared Decision Making Teams
   ➢ School Partners

10- APPENDIX
    ➢ Resources