

### COUNCIL BYLAWS AMENDMENT NOTIFICATION FORM

(Must be completed and mailed or emailed with the new Bylaws document cover page to Region Bylaws Chair)

NYS PTA Code # \_\_\_\_\_ - \_\_\_\_\_

Council Name: \_\_\_\_\_

State Approved Bylaws Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Amendment Membership Adoption Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

President's Signature \_\_\_\_\_

Secretary's Signature \_\_\_\_\_

<b>Current Bylaws:</b>		<b>Proposed Amendments:</b>	
<b><i>Dues Structure</i></b>		<b><i>Dues Structure</i></b>	
Same Dues for All Units		Same Dues for All Units	
OR		OR	
Different Dues for Each Type of Unit		Different Dues for Each Type of Unit	
Elementary		Elementary	
Secondary		Secondary	
SEPTA		SEPTA	
<b><i>Delegates from Member Units</i></b>		<b><i>Delegates from Member Units</i></b>	
Fixed Number of Delegates		Fixed Number of Delegates	
OR		OR	
Different Number for Each Type of Unit		Different Number for Each Type of Unit	
Elementary		Elementary	
Secondary		Secondary	
SEPTA		SEPTA	
<b><i>President Structure</i></b>		<b><i>President Structure</i></b>	
President		President	
Co-Presidents		Co-Presidents	
President and President-Elect		President and President-Elect	
<b><i>Vice President Structure</i></b>		<b><i>Vice President Structure</i></b>	
Designated Order (1 <sup>st</sup> , 2 <sup>nd</sup> etc.)		Designated Order (1 <sup>st</sup> , 2 <sup>nd</sup> etc.)	
Job Title (VP of Legislation, etc.)		Job Title (VP of Legislation, etc.)	
At Large (order/duties determined by Procedures)		At Large (order/duties determined by Procedures)	
One VP		One VP	
No VP		No VP	
Number of Vice Presidents		Number of Vice Presidents	
<b><i>Secretary Structure</i></b>		<b><i>Secretary Structure</i></b>	
One Secretary		One Secretary	
Recording and Corresponding Secretaries		Recording and Corresponding Secretaries	
<b><i>Officer Term</i></b>		<b><i>Officer Term</i></b>	
Two Consecutive One-year Terms		Two Consecutive One-year Terms	
One Two-year Term		One Two-year Term	

<b><i>Nominating Committee Selection</i></b>		<b><i>Nominating Committee Selection</i></b>	
One Member from Each Unit		One Member from Each Unit	
Plus Number of Additional Council Members		Plus Number of Additional Council Members	
OR		OR	
Number Elected from Voting Body of Council		Number Elected from Voting Body of Council	
Plus Number of Additional Council Members		Plus Number of Additional Council Members	
Will you Elect an Alternate?		Will you Elect an Alternate?	
Election Meeting Month: (March, April, May, June)		Election Meeting Month: (March, April, May, June)	
Annual Meeting Month: (March, April, May, June)		Annual Meeting Month: (March, April, May, June)	
2 Days Notice Required of Additional Nominations from the Floor?		2 Days Notice Required of Additional Nominations from the Floor?	
<b><i>Nominating Committee Report</i></b>		<b><i>Nominating Committee Report</i></b>	
One Month Prior to Meeting		One Month Prior to Meeting	
Two Weeks Prior to Meeting		Two Weeks Prior to Meeting	
<b><i>Part of Executive Committee</i></b>		<b><i>Part of Executive Committee</i></b>	
Immediate Past President		Immediate Past President	
No Additional Members		No Additional Members	
<b><i>Part of Executive Board</i></b>		<b><i>Part of Executive Board</i></b>	
President of Each Unit Member		President of Each Unit Member	
Immediate Past President		Immediate Past President	
Superintendent (or designee)		Superintendent (or designee)	
Teacher Liaisons		Teacher Liaisons	
Parliamentarian (a non-voting member)		Parliamentarian (a non-voting member)	
School Board Liaison		School Board Liaison	
Council Delegates		Council Delegates	
Historian		Historian	

<p><b>For Region Bylaws Chair Use Only</b></p> <p>Date Received by Region: ____ / ____ / ____</p>
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