



Summer Leadership Conference 2022

Be An **OZ**-some Unit!

Mission-focused in Good Standing with NYS PTA

Jennifer Collazo

Northeastern Region Director

northeasternrd@nyspta.org

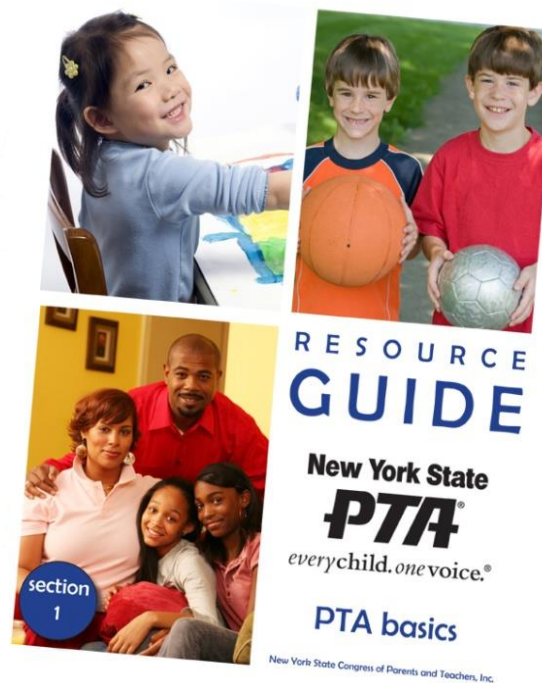
PTA MISSION

The overall purpose of PTA is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

NYS PTA MISSION

PTA is a powerful voice for all children, a relevant resource for families and communities, and a strong advocate for the education and well-being of every child.

NYS PTA RESOURCE GUIDE



<https://nyspta.org/home/pta-leaders/nys-pta-resource-guide>

PTA BASICS

- ❖ Bylaws
 - ❖ Expiration date/renew every 3 years

- ❖ Insurance
 - ❖ Obtained current certificate from AIM
 - ❖ Play-Pause-Stop list

- ❖ Current officers entered to Memberhub
 - ❖ President(or co-pres.), Treasurer, and Secretary

- ❖ Members
 - ❖ At least 25 (new goal established each year)

It all starts with the **PRESIDENT**

- ❖ Calendar of meetings and events
 - ❖ Set/share agendas.
 - ❖ Annual meeting
 - ❖ Virtual meetings

- ❖ Be familiar with Robert's Rules of Order
 - ❖ Secretary establishes quorum with membership.
 - ❖ Motions are recorded/seconded before discussions

PTA BOARD

- ❖ Secretary
 - ❖ Records minutes/present at next meeting

- ❖ Treasurer
 - ❖ Reports/reconciles finances at each meeting
 - ❖ Bank statements reviewed AND signed
 - ❖ Two signatures on EVERY check
 - ❖ Files 990 Postcard (units <50K) each year
 - ❖ Audited each year

- ❖ All committees should submit plan of work.

BUDGET and FINANCE

- ❖ Balanced budget
 - ❖ Provide for programs, activities, and trainings
 - ❖ Established expenses
 - ❖ Fundraisers planned to gain necessary income
 - ❖ Presented to and Approved by membership
 - ❖ Amendments to budget must have approval



BYLAWS and PROCEDURES in
“SECTION 7” . . . Oh My!

- ❖ Bylaws include all the rules that the association considers so important that they (a) cannot be changed without previous notice and (b) cannot be suspended
 - ❖ Nominations and Elections

- ❖ Procedures are details of monthly PTA work that may be changed from year to year or from meeting to meeting. May be suspended.

ADVOCACY

“Any action PTA members take to improve the lives of children, whether in their communities or at the state and federal level, is advocacy.”

(from National PTA Building Successful Partnerships, A Guide for Developing Parent and Family Involvement Programs)

- ❖ Included in Annual Plans of Work
 - ❖ “Where We Stand”

SCHOOL and COMMUNITY



National
Standards for
Family School
Partnerships

- ❖ partner with our teachers, principal, school board and community

OPPORTUNITIES

❖ Participate

- ❖ PARP (Pick A Reading Partner)
- ❖ REFLECTIONS (Art Program)

❖ Celebrate

- ❖ Recognize members and partners
 - ❖ National PTA Awards
 - ❖ NYS PTA Awards
 - ❖ Region Awards

OZ-Some Membership

❖ Invite

- ❖ Membership is open to ANYONE who believes in the PTA Mission and Purposes.
- ❖ Dues are voted on/found in Bylaws

❖ Encourage

- ❖ Nothing can happen without members.

❖ Collaborate

- ❖ New members/new ideas

There's No Place Like PTA

- ❖ Questions-Comments-Concerns
 - ❖ Contact the Region Director
 - ❖ Help is Just a Call or Email Away

