



Interpreting & Understanding Your Bylaws

(for Units & Councils)

Presenters:

Geri Lehane, NYS PTA Bylaws Coordinator

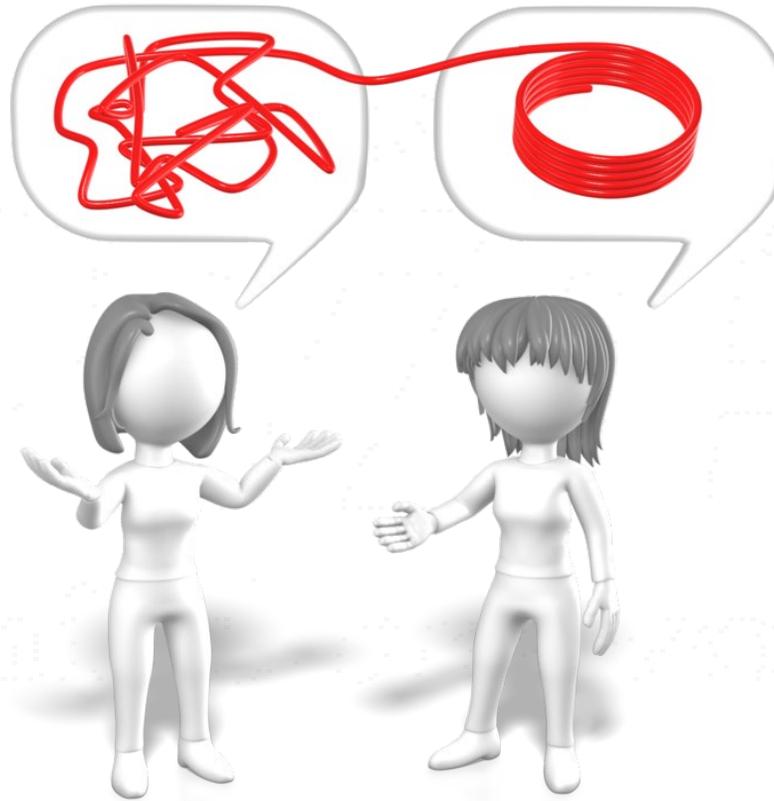
Pat Assortato, Field Support Coordinator

WHAT ARE BYLAWS & WHY DO WE NEED THEM

- ❖ Bylaws are designed to help the group function in an orderly manner.
- ❖ The bylaws of the association include all the rules that the organization considers so important that they (a) cannot be changed without previous notice and (b) cannot be suspended.
- ❖ Every member of the board should have a copy of the bylaws and be familiar with them.
- ❖ Bylaws must be updated at least once every three years for a unit or council to remain in good standing.
- ❖ Up to date bylaws are required as per the IRS 501(c)3 regulations.



HOW DO WE UNDERSTAND WHAT IT ALL MEANS



WHAT DO THE SYMBOLS MEAN



Indicates compliance with New York State PTA Bylaws



Indicates compliance with National PTA Bylaws

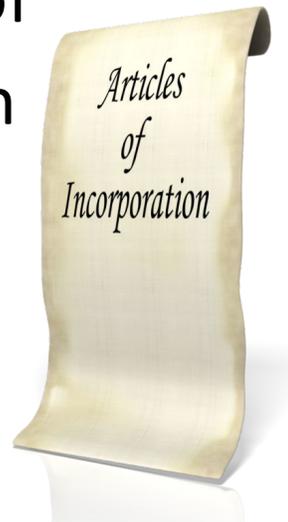
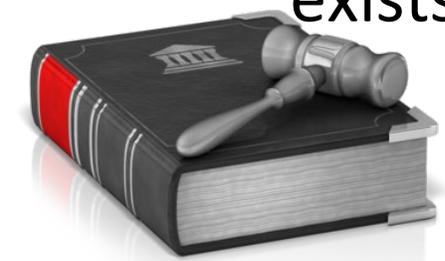


#ARTICLE I - NAME

The name of the association is the ***XYZ PTA***. It is a local PTA unit organized under the authority of the New York State Congress of Parents and Teachers, Inc. (the New York State PTA) a constituent association of the National Congress of Parents and Teachers (the National PTA).

*ARTICLE II - ARTICLES OF ASSOCIATION

The *articles of association* of a constituent association include (a) the bylaws of such association and (b) the certificate of incorporation or articles of incorporation of such association (in cases in which the association is a corporation), or the articles of association by whatever name (in cases in which the association exists as an unincorporated association).





* ARTICLE III - PURPOSES

Section 1. Objectives. The purpose or purposes (Objects) which the corporation will hereafter pursue are:

- a. To promote the welfare of children and youth in home, school, places of worship, and throughout the community.
- b. To raise the standards of home life.
- c. To advocate for laws that further the education, physical and mental health, welfare, and safety of children and youth.
- d. To promote the collaboration and engagement of families and educators in the education of children and youth.
- e. To engage the public in united efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth; and
- f. To advocate for fiscal responsibility regarding public tax dollars in public education funding.



*ARTICLE III - PURPOSES

Section 2. Awareness. The purposes of the National PTA are promoted through advocacy and education in collaboration with parents, families, teachers, educators, students, and the public; developed through conferences, committees, projects, and programs; and governed and qualified by the basic principles set forth in Article IV.

Section 3. Federal Status. National PTA is organized exclusively for the charitable, scientific, literary, or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code (referred to as “Internal Revenue Code”).



***ARTICLE IV - PRINCIPLES**

The following are basic principles of this PTA in common with those of the National PTA and the New York State PTA:

- a. National PTA shall be noncommercial, nonsectarian, and nonpartisan.
- b. National PTA shall work to engage and empower children, families, and educators within schools and communities to provide quality education for all children and youth and shall seek to participate in the decision-making process by influencing school policy and advocating for children's issues, recognizing that the legal responsibility to make decisions has been delegated by the people to boards of education, state education authorities, and local education authorities.
- c. National PTA shall work to promote the health and welfare of children and youth, and shall seek to promote collaboration among families, schools, and the community at large.
- d. Commitment to inclusiveness and equity, knowledge of PTA, and professional expertise shall be guiding principles for service in National PTA.



#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

Section 1. This PTA shall be organized and chartered under the authority of the New York State PTA in the area in which this association functions, in conformity with such rules and regulations, not in conflict with the National PTA bylaws, as the New York State PTA may in its bylaws prescribe. The New York State PTA shall issue to this PTA an appropriate charter evidencing the due association and good standing of this PTA.

A **local** PTA in good standing is one which:

- a. Adheres to the Purposes and basic principles of the PTA.
- b. Remits the national portion of the dues through the New York State PTA to reach the National office by dates designated by the National PTA.
- c. Has bylaws approved according to the procedures of the New York State PTA.
- d. Meets other criteria as may be prescribed by the New York State PTA.





#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

Section 2. This PTA shall adopt such bylaws for the government of the association as may be approved by the New York State PTA. Such bylaws shall not be in conflict with the bylaws of the National PTA or the bylaws of the New York State PTA.

Section 3. Bylaws of each constituent association shall include an article on amendments.

Section 4. Each officer or board member of a constituent association shall be a member of a local PTA within its area.

Section 5. Each officer or board member of a local PTA shall be a member of such local PTA.



#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

Section 6. This PTA shall keep such permanent books of accounts and records as shall be sufficient to establish the items of gross income, receipts, and disbursements of the association, including, specifically, the number of its members, the dues collected from its members and the amount of dues remitted to the New York State PTA. Such books of account and records shall at all reasonable times be open to inspection by an authorized representative of the New York State PTA, or, where directed by the committee on state and national relationships, by a duly authorized representative of the National PTA.



#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

Section 7. The charter of this PTA shall be subject to withdrawal, and the status of such association as a PTA unit shall be subject to termination, in the manner and under the circumstances provided in the bylaws of the New York State PTA.

Section 8. This local PTA is obligated, upon withdrawal of its charter by the New York State PTA:

- a. To yield up and surrender all its books and records and all of its assets and property to the New York State PTA, or to such agency as may be designated by the New York State PTA, or to another local PTA organized under the authority of the New York State PTA.
- b. To cease and desist from the further use of any name that implies or connotes association with the National PTA or the New York State PTA or status as a constituent association of the National PTA; and
- c. To carry out promptly, under supervision and direction of the New York State PTA, all proceedings necessary or desirable for the purpose of dissolving this PTA.



#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

Section 9. This PTA shall collect dues from its members and shall remit a portion of such dues to the New York State PTA as provided in Article VI hereof.

Section 10. Only members of a local PTA who have paid dues for the current membership year may participate in the business of that association.

Section 11. Bylaws of each constituent association shall include a provision establishing a quorum.

Section 12. The members of the nominating committee for officers of a constituent association shall be elected by membership and executive board.



#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

Section 13. The bylaws of all constituent associations shall prohibit voting by proxy.

Section 14. Each local PTA shall include in its bylaws provisions corresponding to the provisions of such bylaws as are identified by the state symbol (#).

Section 15. The adoption of an amendment to any provision of the bylaws of the National PTA and the New York State PTA shall serve automatically, and without the requirement of further action by the local PTA, to amend correspondingly the bylaws of each local PTA. Notwithstanding the automatic character of the amending process, the local PTAs shall promptly incorporate such amendments in their respective bylaws.



#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

Section 16. This local PTA may dissolve and terminate its association in either of the following manners:

a. If dissolution of the association is considered because the school is being closed, the unit shall hold a meeting for the purpose of dissolution. Written notice indicating the purpose of this meeting shall be sent to the region director at least thirty (30) days prior to this meeting, and the region director shall be invited to this meeting. After the meeting, the unit shall send written notice to the New York State PTA Office stating that the PTA has been dissolved, giving the date of dissolution. Units dissolved under this paragraph are obligated to further comply with all the provisions contained in Article VI, Section 6 of the New York State PTA Bylaws.



#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

b. Upon receipt of a petition recommending dissolution of the association signed (including their addresses) by ten members or ten percent (10%) of the membership of the association, whichever is larger (exclusive of the members of the executive board) the executive board shall submit the question of dissolution to a vote at a special meeting of the members. All monies shall be frozen, except for those already budgeted or approved until the question of dissolution has been decided. If dissolution is approved, disposition of funds shall be in accordance with Article VI, Section 6 of the New York State PTA Bylaws.



#ARTICLE V - RELATIONSHIP WITH THE NATIONAL PTA & THE NEW YORK STATE PTA

(1) Written notice stating the question of such dissolution shall be given to each member entitled to vote at such meeting, to the president of the New York State PTA, and to the region director at least thirty (30) days prior to the date of such meeting. The list of the names and addresses of the petitioners shall be given to the region director. The region director shall be invited to the meeting.

(2) Only those persons who were members of the association on the date of submission of the question of dissolution, and who continue to be members on the date of the special meeting, shall be entitled to vote on the question.

(3) Approval of dissolution of this local PTA shall require the affirmative vote of at least two-thirds (2/3) of the members present and voting at the special meeting, a quorum being present.



ARTICLE VI - MEMBERS AND DUES

Section 1. Every individual who is a member of this PTA is, by virtue of that fact, a member of the National PTA and of the New York State PTA by which this local PTA is chartered and is entitled to all benefits of such membership.

Section 2. Membership in PTA at all levels shall be open, without discrimination, to anyone who believes in and supports the mission, purposes and principles of National PTA and meets other qualifications for membership as prescribed in these bylaws and pays dues as required in these bylaws.

Section 3. This PTA shall conduct an annual enrollment of members. Membership is to be available throughout the year.

Section 4. Each member of this PTA shall pay such annual dues to said association as may be prescribed by the association. The amount of such dues shall include the portion payable to the New York State PTA (the “state portion”) and the portion payable to the National PTA (the “national portion”). The National portion of each member's dues shall be two dollars and twenty-five cents (\$2.25) per annum. The New York State PTA portion of each member's dues shall be one dollar and seventy-five cents (\$1.75) per annum.





ARTICLE VI - MEMBERS AND DUES

Section 5. Each standard member of this PTA shall pay annual dues of **{\$Standard_Dues}** to the association. **{\$Additional_Family}** **{\$Student_Dues}** **{\$Teacher_Staff_Dues}** The amount of such annual dues shall include the portion payable to the state PTA and the portion payable to the National PTA.

As of July 1, 2025, the dues amount remitted to NYS PTA per member will increase to \$5 from \$4. The dues forwarded to National PTA by NYS PTA will increase to \$3.25 from \$2.25 per member. This increase was adopted by the delegates that attended the National PTA Convention in June of 2024. The dues to NYS PTA will remain \$1.75 per member.



ARTICLE VI - MEMBERS AND DUES

Section 6. Individual membership dues are nonrefundable by New York State or National PTA.

Section 7. The state and national portions of the dues paid by each member of this PTA shall be set aside by this PTA and remitted to the New York State PTA through such channels, and at such times, as the state bylaws may provide.

Section 8. Membership is purchased annually and is valid from the purchase date through September 30. Dues shall be remitted to the New York State PTA office on a monthly basis immediately following enrollment.

Section 9. Each member is expected to be issued a membership card as proof of membership.

Section 10. Only members of this PTA who have paid dues for the current membership year shall be eligible to participate in the meetings of the PTA, or to serve in any of its elective or appointive positions.



ARTICLE VI - MEMBERS AND DUES

Section 11. Honorary Life Membership.

a. An Honorary Life Membership in the New York State PTA in recognition of distinguished service to children and youth may be conferred by the New York State PTA, or any of its constituent associations in good standing, upon payment of a fee established by the Board of Managers of the New York State PTA. **An Honorary Life Member must pay dues to a local PTA to be entitled to all the rights and privileges of active status.**

b. All contributions made in recognition of the selection of persons to Honorary Life Membership in the New York State PTA shall be paid to the funds for the New York State PTA Jenkins Memorial Scholarship for Teacher Education and/or for the New York State PTA Fellowship for Graduate Study in Memory of Richard Gazzola as designated by the contributor.



ARTICLE VII - OFFICERS AND THEIR ELECTION

Section 1. Each officer shall be a member of this PTA.

Section 2. Officers and their election:

- a. The officers of the association shall consist of **President or Co-Presidents, Number of vice president(s), Secretary or Recording and Corresponding Secretaries**, and a treasurer.
- b. Officers shall be elected by ballot annually at a regular meeting of the association in the month of **Month Specified**. However, if there is only one nominee for any office, election for that office may be by voice vote.
- c. Officers shall assume their official duties on July 1 and shall serve for a term of **one year or two years** or until a successor is elected. *Notwithstanding the provisions of this section, no member shall remain in office for more than two consecutive one-year terms or one two-year term..*



ARTICLE VII - OFFICERS AND THEIR ELECTION

d. Officers may serve for a maximum of **two consecutive one-year terms OR one two year term** in the same office. An officer who has served more than one-half of a term shall be credited with having served that term.

e. **No person shall hold more than one office at the same time.**

f. No person under the age of 18 shall be eligible to serve in the office of president, recording secretary (or secretary) or treasurer.

#g. Should a position remain unfilled post-election, notification of the unfilled position shall be posted until such time as a name or names are submitted for consideration. A special election shall be called with prior notice given to membership. Nominations from the floor shall be allowed as described in Section 3e and 3f (if applicable).

#h. A person nominated for the office shall be a member of this PTA at the time of election.



ARTICLE VII - OFFICERS AND THEIR ELECTION

Section 3. Nominating Committee

- a. There shall be a nominating committee consisting of **Total Number of** members: **Number from_Board** of whom shall be elected by the executive board from its body, and **Number of General Members** who shall not be members of the executive board, **elected** by the association at a regular meeting of the association at least sixty (60) days prior to the election meeting. The committee shall elect its chair. **You may or may not have a provision for alternate(s).**
- b. The nominating committee shall nominate one person for each office to be filled.
- c. Members of the nominating committee may be nominees for office without resigning from the committee.
- d. Only those persons who have consented to serve if elected shall be nominated for or elected to such office.
- e. The nominating committee shall present its report at the regular meeting of the association in **Election Month** at which time additional nominations may be made from the floor. (See letter (f) if applicable). The report of the nominating committee will be published **2 weeks or 1 month before the election month.**
- f. **Additional nominations may be made from the floor provided the written consent of the nominee has been secured and the chair of the nominating committee has received notice at least (number of) business days prior to the election meeting of the candidate's intention to run.**



ARTICLE VII - OFFICERS AND THEIR ELECTION

Section 4. Vacancies

A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the executive board, notice of such election having been given to the executive board. In case a vacancy occurs in the office of the president, the first vice president shall serve notice of the election to the executive board.



ARTICLE VIII - DUTIES OF OFFICERS

Lists the primary duties of each officer of the association.





ARTICLE IX - EXECUTIVE COMMITTEE

Section 1. The executive committee shall consist of the officers of the association **and any other members as prescribed by your individual bylaws.**

Section 2. The executive committee shall:

- a. In cooperation with the president, appoint the committee chairs including all special committee chairs, except those for which other provision is made, and fill vacancies in chairs of all committees, except those for which other provision is made. **Appointment of Parliamentarian and or Council Delegates might also be found here depending on the options your unit has chosen.**
- b. Appoint delegates to the New York State PTA convention in accordance with the provisions of the bylaws of the New York State PTA and to other state and regional meetings of other associations.
- c. Transact necessary business between meetings of the executive board and all business referred to it by the executive board or association.
- d. Make recommendations to the executive board.



ARTICLE IX - EXECUTIVE COMMITTEE

Section 3. The executive committee shall meet at the call of the president or a majority of the executive committee members. At least ten (10) days' notice shall be given.

Section 4. In the event that a live in-person meeting cannot be held, members of the Executive Committee may participate in and act at any meeting of the Executive Committee by conference call, teleconference, or other electronic media where all participating in the meeting can communicate with each other at the same time as permitted by applicable law. Participation in such a meeting shall constitute attendance and presence in person at the meeting. Any voting that must take place should be a platform that allows for all Executive Committee members to participate.

Section 5. Special meetings of the executive committee may be called by the president or upon the request of the majority of the members. At least two (2) days' notice shall be given.

Section 6. A majority of the executive committee shall constitute a quorum.



ARTICLE X - EXECUTIVE BOARD

Section 1. Each board member shall be a member of this PTA.

Section 2. The executive board shall consist of the executive committee, chairs of the standing committees **and any additional members as prescribed in your individual bylaws.**

Section 3. A PTA member shall not serve as a voting member of a constituent association's board at the local, council, region, state, or national level while serving as a paid employee of, or under contract to, that constituent association.



ARTICLE X - EXECUTIVE BOARD

Section 4. The executive board shall:

- a. Transact necessary business in the intervals between regular association meetings and such other business as may be referred to it by the association.
- b. Create committees, in accordance with the provisions of Article XII.
- c. Approve the plans of work of the standing committees.
- d. Present a report at the regular meetings of the association.
- e. Review and submit the budget prepared by the budget committee to the association for adoption.
- # f. Appoint an audit committee of no fewer than three (3) members or a professional auditor at least two(2) weeks prior to the date the audit report is due.
- g. Fill vacancies in office.
- h. Elect council delegate(s)**



ARTICLE X - EXECUTIVE BOARD

Section 5. The executive board shall meet at least two (2) times a year, the dates, and times to be determined by the board. At least ten (10) days' notice shall be given.

Section 6. In the event that a live in-person meeting cannot be held, members of the Executive Board may participate in and act at any meeting of the Executive Board by conference call, teleconference, or other electronic media where all participating in the meeting can communicate with each other at the same time as permitted by applicable law. Participation in such a meeting shall constitute attendance and presence in person at the meeting. Any voting that must take place should be a platform that allows for all Executive Board members to participate.

Section 7. Special meetings of the executive board may be called by the president or upon the request of a majority of the members. At least two (2) days' notice shall be given.

Section 8. A majority of the executive board shall constitute a quorum.



ARTICLE XI - MEETINGS OF THE ASSOCIATION

Section 1. Regular meetings of the association shall be held at least three (3) times during the year, the dates, and times to be determined by the executive board. At least ten (10) days' notice of a meeting shall be given.

Section 2. The annual meeting shall be held in the month of **Annual Meeting Month** at which time annual reports of officers and committee chairs shall be presented.

Section 3. Special meetings of the association may be called by the president, a majority of the executive board, or upon the written request of 30% of the membership. At least (5) five days' notice of any special meeting shall be given.

Section 4. In the event that a live in-person meeting cannot be held, members of the Association may participate in and act at any meeting of the Association by conference call, teleconference, or other electronic media where all participating in the meeting can communicate with each other at the same time as permitted by applicable law. Participation in such a meeting shall constitute attendance and presence in person at the meeting. Any voting that must take place should be a platform that allows for all Association members to participate.

Section 5. Number of members shall constitute a quorum for the transaction of business in any meeting of the association.



ARTICLE XII - COMMITTEES

Section 1. The executive board may create such standing committees as it deems necessary to promote the Purposes and to carry on the work of the association.

Section 2. Chairs of committees shall be appointed by the president in cooperation with the executive committee, except those for which other provision is made.

a. The term of each chair shall be one year, or until a successor is appointed.

b. A person shall not be eligible to serve more than two consecutive years as chair of the same standing committee.

Section 3. The chair of each standing committee shall prepare a plan of work and, after its approval by the executive board, shall carry out its provisions. No committee work shall be undertaken without the approval of the executive board.

Section 4. The chair of each standing committee shall attend region workshops.

Section 5. Special committees may be created by the association or by the executive board.



ARTICLE XII - COMMITTEES

Section 6. A nominating committee shall be formed and shall perform its duties in accordance with the provisions of Article VII, Section 3.

Section 7. A budget committee shall be appointed by the executive board. The treasurer shall be chair of the committee.

Section 8. An audit committee of no fewer than three (3) members or a professional auditor shall be appointed by the executive board at least two (2) weeks prior to the date the audit report is due. This committee shall examine the treasurer's accounts and, satisfied that they are correct, sign a statement of that fact to be presented for adoption by the membership at the first meeting of the succeeding school year.

Section 9. A majority of any committee shall constitute a quorum.

Section 10. The president shall be a member ex officio of all committees, except that the president shall not be elected or appointed a member, nor serve as ex officio of the nominating and audit committees.



ARTICLE XIII - COUNCIL MEMBERSHIP

Section 1. The association shall be represented at meetings of the **Name of Council** by the president/alternate and by **Number of** council delegates. (number must match the number specified by the council bylaws)

Council delegates:

a. **Must be members for the current membership year of the local unit they represent.**

b. **Will specify manner of selecting/electing/appointing council Delegates**

c. Shall attend council meetings regularly and report on them to the association or to the executive board.

Section 2. The association shall pay annual dues to the **Name of Council** in the amount determined by the council bylaws.

#ARTICLE XIV - FISCAL YEAR

The fiscal year of this association shall begin on July 1 and end on the following June 30.





*#ARTICLE XV - OPERATIONAL REQUIREMENTS AND DISSOLUTION

* **Section 1. Net Earnings.** No part of the net earnings of PTA shall inure to the benefit of, or be distributable to, its members, directors, trustees, officers, or other private persons except that the association shall be authorized and empowered to pay reasonable compensation for services rendered, and to make payments and distributions in furtherance of the purposes set forth in Article III hereof.

* **Section 2. Exempt Activities.** Notwithstanding any other provision of these Articles to contrary, in no event shall PTA carry on any other activities which are not permitted to be carried on by either: (i) by an association exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (ii) by an association, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

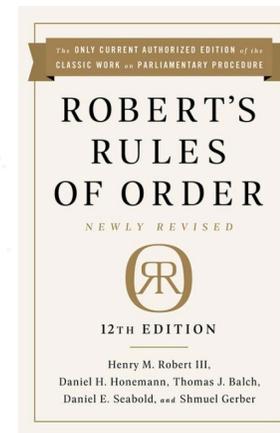
* **Section 3. Political Activities.** PTA or its members in their official capacities shall not, directly or indirectly, participate or intervene (in any way, including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office, or devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.

Section 4. Dissolution. Upon the dissolution of the PTA, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be surrendered in accordance with Article V, Section 8 of these bylaws.



#ARTICLE XVI - PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the National PTA and its constituent associations in all cases in which they are applicable, and in which they are not in conflict with these bylaws, the bylaws of the New York State PTA, and the bylaws of the National PTA or the articles of incorporation.





#ARTICLE XVII - AMENDMENTS/REVISIONS TO BYLAWS

Section 1. These bylaws are valid for three years from the date of approval by the New York State PTA. At least every three years or more often as changes may be needed, the bylaws must be submitted for approval by the New York State PTA in accordance with the bylaws or regulations of the New York State PTA:

- a. Every 3 years, or more often as needed, the existing bylaws should be reviewed by a committee, revised if necessary, and approved by the association.
- b. Bylaws must be approved at a regular meeting of the association by a two-thirds (2/3) vote of the members present and voting (a quorum having been established), provided that 30 days notice has been given.
- c. Such bylaws, whether revised or not, shall be sent to the region bylaws chair or, in the chair's absence, to the region director. Bylaws will be forwarded by the region to the New York State PTA Bylaws Coordinator for approval.
- d. Bylaws are not considered fully executed until approved and signed by the New York State PTA Bylaws Coordinator.

Section 2. All new or revised bylaws adopted by this PTA must not conflict with the required articles prescribed in the bylaws of the National PTA and the New York State PTA, are subject to approval by the New York State PTA Bylaws Coordinator and shall become effective upon such approval.

Section 3. The adoption of an amendment to any provision of the bylaws of the National PTA, identified by the national symbol (*), or to the bylaws of the New York State PTA, identified by the state symbol (#), shall serve automatically and without the requirement of further action by the local PTA to amend correspondingly these bylaws. Notwithstanding the automatic character of the amending process, this PTA shall promptly incorporate such amendments in the bylaws.



COUNCIL BYLAWS DIFFERENCES

ARTICLE V – RELATIONSHIP WITH NATIONAL PTA AND NEW YORK STATE PTA

Section 5. The Purposes of this council are to:

- a. Unify and strengthen local PTAs comprising the council.
- b. Provide for the conference and cooperation of the local PTAs/PTSAs in the council membership so as to create a public opinion favorable to the interests of child welfare.
- c. Encourage child welfare projects in the various local units.
- d. In cooperation with the region, assist in the formation of new PTAs according to the procedures of the New York State PTA.
- e. Promote the interests of the National PTA and of the New York State PTA within its territory.

Section 6. PTA councils shall not legislate for local PTAs.



COUNCIL BYLAWS DIFFERENCES

ARTICLE V – RELATIONSHIP WITH NATIONAL PTA AND NEW YORK STATE PTA

Section 16. This PTA council may dissolve and shall conclude its affairs in the following manner:

- a. The executive board shall adopt a resolution recommending that the council be dissolved and direct that the question of such dissolution be submitted to a vote at a **special meeting of member units**. Written notice stating that the purpose of such meeting is to consider the advisability of dissolving the council shall be given to each **member unit** entitled to vote at such meeting **at least thirty (30) days prior to the date of such meeting**.
- b. Written notice of the adoption of such resolution, accompanied by a copy of the notice of the special meeting, shall be given to the **president of the New York State PTA and to the region director at least thirty (30) days before the date of such meeting**.
- c. Only those **member units** who were members in good standing of this council on the date of adoption of the resolution and on the date of the special meeting shall be entitled to vote on the question of dissolution.
- d. Approval of dissolution of this council shall be by **instructed unit vote** and shall require the affirmative vote of at least two-thirds (2/3) of the member units entitled to vote at the special meeting, a quorum being present.

Section 18. A PTA council in good standing is one which:

- b. Has a minimum of three (3) member units in good standing.



COUNCIL BYLAWS DIFFERENCES

ARTICLE VI – MEMBER UNITS DUES

Section 1. Membership in this council shall consist only of local units chartered by the New York State PTA as authorized by the National PTA in {\$District_Name} upon payment of dues as hereinafter provided.

Section 2. The annual dues for membership (**Dollar amount**) and shall be payable by November 1.

Section 3. Additional local units may be accepted as members at any time.

Section 4. Delegates from local PTAs/PTSAs not in good standing and whose dues to the council are in arrears shall not participate in the business meetings of the council.



COUNCIL BYLAWS DIFFERENCES

ARTICLE VII – VOTING BODY

Section 1. The voting body of this council shall consist of the officers of the council, chairs of council standing committees, executive board, the president/alternate of each member unit, and accredited delegates (as specified in Section 2 of this article) except where an instructed vote is required (as specified in Section 5).

Section 2. Each member PTA/PTSA shall be entitled to representation on the voting body by its president/alternate and by **Number of Delegates** selected by the PTA/PTSA according to its own bylaws/procedures.

Section 3. Members of the voting body are entitled to only one vote even though they may serve in more than one position. A delegate may represent only one member unit.

Section 4. Only members of a local PTA in council membership shall be eligible to participate in the meetings of the council or to serve in any of its elective or appointive positions.

Section 5. Instructed votes are required for the purposes of revision/adoption of council bylaws, requests of units to supply money or manpower for a council project, positions to be taken on a district-wide basis or regarding sensitive issues, and the dissolution of the council.

Section 6. Each member PTA shall send to the recording secretary of the council the names and addresses of its delegates immediately following their selection.



COUNCIL BYLAWS DIFFERENCES

ARTICLE VIII – OFFICERS AND THEIR ELECTION

Section 3. Nominating Committee.

a. There shall be a nominating committee consisting of **One member elected from each member unit or Number of members elected from the voting body of the council.**

ARTICLE XII – MEETINGS

Section 5. A quorum for the transaction of business in any meeting of this council shall consist of a majority of the executive board and at least one delegate from a majority of member units.

ARTICLE XIII – COMMITTEES

Section 1. Only members of member units of the council shall be eligible to serve in any elective or appointive positions.



Region Bylaws Chairs

04-Central Hudson
Jen McPhee
chrptabylaws@gmail.com

05-Suffolk
Megan Zarchy
bylaws@suffolkpta.org

06-Leatherstocking
TBD
Bylaws@lsrpta.org

07-Genesee Valley
Shevah Faber (acting)
bylaws@gvpta.org

10- Nassau
Lynn Petrofsky
bylaws@nassaupta.org

11-Niagara
TBD
nrptabylaws@gmail.com

12-Northeastern
Holly Gregg
northeasternbylaws@gmail.com

14-South Central
Janet Huie
southcentralbylaws@gmail.com

15 -Southeastern
Brooke McCall
serny.bylaws@gmail.com

17-Taconic
Nancy Hulton
bylaws@taconicpta.org

18- WEPR
Joane Lasky
weprbylaws@gmail.com

19- Western
Jill Patterson (acting)
westernregionbylaws@gmail.com

