



Dear PTA Member,

The heart of PTA advocacy is the work done by each of our members at the local level as they work to support and improve public education for all children including their own. In an effort to demonstrate our appreciation, NYS PTA offers an award and certificate that recognizes the work done for PTA and children.

We would like to encourage our local units to help NYS PTA honor their Advocates in Action. Qualifying is not difficult. Information and applications are available at [www.nyspta.org](http://www.nyspta.org).

Members can self-nominate, and we hope they will. The Advocate in Action can also be a surprise for a PTA colleague, a student, a teacher, administrator or a Board of Education member by completing the application and submitting to the NYS PTA office. Within several weeks of submitting the completed application, you will receive your personalized certificate(s) by email ready for downloading and printing.

(If you prefer, certificates can be sent via regular mail. There is a nominal \$2.00 fee per certificate to cover the cost of the certificate and postage. If you choose to have the certificate(s) mailed to you, please enclose a check made out to NYS PTA. Payment must accompany the submission form.)

Should you have any questions, please email [awards@nyspta.org](mailto:awards@nyspta.org). Thank you for all you do for PTA!

Yours truly,

Patricia Frazier  
President, NYS PTA

New York State PTA • One Wembley Court • Albany, NY 12205-3830  
email: [pta.office@nyspta.org](mailto:pta.office@nyspta.org) • Tel. 518-452-8808 • Fax 518-452-8105 • [www.nyspta.org](http://www.nyspta.org)

# PTA UNIT SUBMISSION FORM

*Please print all information clearly*

Mail this form to:

**New York State PTA  
ATTN: Advocate in Action Award  
One Wembley Court  
Albany, NY 12205**

Or, email to: **pta.office@nyspta.org**



**If you can check off any 8 of the items listed here you qualify as a  
PTA Advocate in Action! Please check at least 8:**

- ☒ Is a PTA/PTSA/SEPTA member (*required*)
- ☐ Attends PTA meetings regularly
- ☐ Participated in a PTA program
- ☐ Attended Parent/Teacher conferences
- ☐ Voted in school elections
- ☐ Volunteered in your child's classroom
- ☐ Is/was a class parent or assisted in a class activity
- ☐ Served on a PTA committee
- ☐ Served as a PTA chair
- ☐ Served as a PTA officer
- ☐ Served as an officer in student government
- ☐ Served as a youth member on your PTA, PTSA, SEPTA, PTA Council or Region PTA
- ☐ Served on a school-based committee, such as a Shared Decision-Making Team, Site Based Team, school wellness  
or parent advisory committee
- ☐ Wrote an article for your PTA newsletter
- ☐ Wrote a letter to the editor on a PTA issue
- ☐ Wrote a letter to a Board of Education member or a local legislator regarding a school issue
- ☐ Spoke at a Board of Education meeting or at a legislative event regarding a school issue
- ☐ Recruited/mentored one or more new members
- ☐ Successful in getting a teacher, administrator or Board of Ed member to join your PTA
- ☐ Recruited/informed/involved pre-school parents

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NAME OF PERSON SUBMITTING FORM:

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EMAIL ADDRESS OF PERSON SUBMITTING FORM:

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PTA UNIT NAME \_\_\_\_\_

PTA UNIT CODE \_\_\_\_\_ - \_\_\_\_\_

DATE OF RECOGNITION

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EMAIL THE CERTIFICATE(S) TO:

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\*I prefer to have my forms mailed to me via regular mail. I understand that there is a \$2.00 fee for **each** certificate mailed. I have enclosed a check made out to NYS PTA in the amount of \$\_\_\_\_\_

*Please remember that all PTA checks must have two signatures.*

MAIL THE CERTIFICATE(S) TO:

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PLEASE **CLEARLY** PRINT THE NAME(S) AS YOU WISH THEM TO APPEAR ON THE CERTIFICATE(S) (*Use the back of this sheet if necessary*).

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**Via email or regular mail, please allow up to 4 weeks for the certificate(s) to be sent to you.**

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